

VAN ROY

Bookkeeping Solutions

BOOKKEEPING SERVICES

(Includes reconciliations, accounts payable/receivable, Xero file maintenance, reporting, and general admin support.)

\$70 Per Hour

PAYROLL SERVICES

Weekly/Fortnightly Payroll (up to 5 employees):

\$50 per pay run

Additional Employees

\$5 per employee per pay run

Superannuation Reconciliation & Lodgement:

Included in payroll service

STP (Single Touch Payroll) Finalisation – EOFY

\$150 flat fee

BAS & IAS SERVICES

BAS Preparation & Lodgement:

**\$100 lodgement fee +
hourly rate(\$70/hr) for
preparation/reconciliations**

IAS Preparation & Lodgement:

**\$60 lodgement fee + hourly
rate (\$70/hr) if
reconciliation is required**

SETUP & CLEAN-UP SERVICES

New Xero/QuickBooks Setup:

**From \$250 (depending on
complexity)**

File Clean-Up / Catch-Up Work

\$70 Per Hour